

# "Explore Japanese culture in Omiya" Application Form

Check

I apply for this trip upon agreeing to provide personal information to transportation agencies, insurance companies, etc. to the extent necessary for travel arrangements.

Name of Representative/Pronunciation		Name of Accompanying Travellers/Pronunciation	
Date of Birth (mm/dd/yyyy)	Nationality	Date of Birth (mm/dd/yyyy)	Nationality
Address of Representative		Mobile Phone Number	
Email Address ( No / Yes →)			

\*When applying for 3 or more people, the Saitama Product and Tourism Association will prepare separate "Travel Application Forms". For details, please contact Saitama Product and Tourism Association.

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**Please fill out the above and apply by fax.**  
**We will send back a "Reservation Confirmation Form" and "Bank Transfer Information Form".**

## Agent-organized tour conditions (summary) ★ Please read.

### ■ Agent-organized Tour Contract

This tour is a domestic tour planned and carried out by the Saitama Prefecture Trade & Tourism Association, and customers who participate in this tour will enter into an agent-organized tour contract (hereinafter referred to as "travel contract") with this association. The contents and conditions of the travel contract shall depend on the travel conditions and the Agent-Organized Travel Contract section of the Association Travel Contract (hereinafter referred to as "the Association's Terms and Conditions").

### ■ Tour application and contract establishment date

Please fill out and submit the application form. In addition, the full amount of travel costs shall be paid at the same time. Applications may be accepted by telephone, postal mail, fax or other means of communication. In this case, the contract has not been finalized at the time of the reservation. The application form must be submitted within three (3) days after the association notifies the confirmation of reservation. If the application is not submitted within this period, the association may treat the application as not submitted. The date of the establishment of this contract shall be the date on which the association accepts the above travel costs and agrees to the contract.

### ■ Included in the Travel Fee

Transportation agency fare/charge, tour entrance fee, experience fee (armor-wearing experience, paper-making experience, or indigo-dyeing experience), toll road fee, consumption tax, etc., specified in the travel schedule. \*These fees will not be refunded even in the event that they are not used due to the customer's personal preferences.

### ■ Not Included in the Travel Fee

Other than the above, travel costs are not included. Below are some examples.

Transportation expenses, etc. not included in the route, telegraph and telephone charges, other personal expenses such as additional eating and drinking expenses and associated tax and service charges, and injury and illness treatment expenses.

### ■ Cancellation Fee / If cancellation is made at the customer's request after application, the cancellation fee will be charged at the following rates.

Cancellation Fee	Number of days until the day of tour departure					⑥ On the day of tour departure (before tour departure)	⑦ Non-Participation without Notification	⑧ After tour departure	
	① Until 21 days prior	② 20 to 11 days prior (excluding ③-⑧)	③ 10 to 8 days prior (excluding ④-⑧)	④ 7 to 2 days prior (excluding ⑤-⑧)	⑤ 1 day prior to the day of tour departure (excluding ⑥-⑧)				
Cancellation Rates	Day tour	No charge	No charge	20%	30%	40%	50%	100%	100%

### ■ Tour guide / Will accompany and assist you throughout the tour from boarding time to drop-off.

### ■ Meals / There are no meals included. Lunch will be at the participants' expense. ■ Transportation / Chartered Bus (Daiwa Sightseeing Bus)

### ■ Participants / 25 people (minimum of 15 people) ■ Deadline of Applications / October 10 (Thu)

### ■ Final Schedule / If the Association does not send any particular notification, the final schedule will be replaced with the contents on the pamphlet.

### (Other Travel Conditions)

① Modifications in travel conditions and fees / In case of natural disasters, wars, public disturbances, suspension of transportation or accommodation services, orders from public offices, provision of services not included in the original operation plans, or other reasons or conditions that are beyond the control of the Association, the contents of the contract may be modified. Due to this the travel fee may also change. The travel fee may also be modified if there are any changes in transportation fares that are greater than what is normally expected due to significant changes in economic conditions. In case of such change, we will notify you no later than 15 days prior to the day of tour departure.

② The trip may be canceled if the minimum required number of participants is not met. In this case, you will be notified no later than 3 days prior to the day of tour departure (13 days for tours with accommodation).

③ Cancellation Fee / Cancellations for reasons that are not the responsibility of the Association will be subject to a cancellation fee. However, in the following cases, no cancellation fees will be charged. When the following changes are made to the contents of the travel contract: (1) Changes in the start date or end date of the tour; (2) Changes in tourist attractions, facilities and other places of destination; (3) Changes in the transportation provider or shipping company; (4) Changes in equipment or to a lower grade of the transport provider; (5) Changes in the items described in the tour title; (6) When there is an increase in travel fees due to changes in fares and other charges, or when it becomes impossible to carry out the tour as originally scheduled due to reasons for which the Association is liable.

④ Cancellation of the contract by the Association / If the travel fee cannot be paid by the due date, or if the tour cannot be smoothly conducted due to non-compliance with application requirements, illness, or difficulty in group activities, the Association may cancel the contract.

⑤ Responsibility of the Association / If the Association or its agent causes any damage or loss to the customer, such damage shall be compensated. (The maximum damage compensation for luggage is JPY 150,000 per person.)

⑥ Special compensation / The Association will provide compensation and solatium for certain damages incurred on life, body, and luggage due to sudden and unexpected accidents occurring during the trip.

⑦ Itinerary Guarantee / In the event of any important changes listed in the above ③ section as (1) through (5) are made to the itinerary, a compensation payment equivalent to the travel fee multiplied by the fixed rate of 1-5% will be made. However, the maximum amount for one agent-organized tour shall be 15% of the travel fee, and any compensation that amounts to less than JPY 1,000 shall not be paid. In addition, the Association may substitute compensation for changes with provision of goods and services.

⑧ Responsibility of the Customer / The customer is obliged to compensate for any damages to the Association incurred due to the customer's intentional acts or acts of negligence.

⑨ This pamphlet is part of the explanatory documents and contracts referred to in Articles 12-4 and 5 of the Travel Agency Act.

⑩ Matters not described herein are subject to the Association's Agent-Organized Tour Agreement.

⑪ The Association will not re-conduct a tour under any circumstances.

⑫ For details, please see the travel conditions handed separately.

## About the Handling of Personal Information

The Saitama Prefecture Trade & Tourism Association will use the personal information provided in the application form submitted at the time of travel application for communication with the customer, and will use such information within the necessary scope to arrange services provided by accommodation and transportation providers (major transportation and accommodation providers are listed on each schedule), receipt procedures, etc., as well as event management, financial products and various services.

### Travel Planning and Implementation

## Saitama Prefecture Trade & Tourism Association

5/F Sonic City Building, 1 Chome-7-5 Sakuragicho, Omiya Ward, Saitama, 330-8669, Japan

Saitama Prefectural Governor Registered Travel Agency No. 2-1231

Regular member of the Japan Association of Travel Agents

**TEL.048-871-6984 FAX.048-871-6985**

Weekdays / 10:00-17:00 Saturdays, Sundays, and Holidays/ Closed

General Travel Manager: Satoru Iwagishi

The General Travel Manager is responsible for dealing with the sales office that handles your travel. If you have any questions about this travel contract, please feel free to contact the manager above.

Approval No. 019-009

Brochure Creation Date: August 30, 2019

### Contact/Application

Commissioned Sales